



Notice is hereby given of the forthcoming

**ANNUAL GENERAL MEETING  
&  
SPECIAL RESOLUTION**

**SUNDAY 3<sup>RD</sup> DECEMBER, 2023  
10.30AM – 12NOON**

**To be held at**

**Nairm Marr Djambana Inc.  
32 Nursery Ave  
Frankston**

**LUNCH AND LIGHT REFRESHMENTS WILL BE PROVIDED**

**PLEASE COLLECT DRAFT MODEL RULES FROM NAIRM MARR  
DJAMBANA OFFICE OR  
DOWNLOAD FROM OUR WEBSITE**





## AGENDA

### ITEM NO.

### ITEM

|     |   |
|-----|---|
| 1.  | ACKNOWLEDGEMENT OF COUNTRY                      |
| 2.  | WELCOME   |
| 3.  | QUORUM ESTABLISHED                              |
| 4.  | CODE OF CONDUCT                                 |
| 5.  | TEMPORARY CHAIR                                 |
| 6.  | MINUTES OF PREVIOUS AGM                         |
| 7.  | CHAIRPERSON'S REPORT                            |
| 8.  | GENERAL MANAGER'S REPORT                        |
| 9.  | TREASURER'S REPORT                              |
| 10. | AUDITORS REPORT GENERAL MANAGERS REPORT         |
| 11. | VOTE TO ACCEPT THE ANNUAL REPORT                |
| 12. | SPECIAL RESOLUTION Attachment A                 |
| 13. | CARRY OVER OF BOARD MEMBERS                     |
| 14. | NOMINATIONS OF NEW BOARD MEMBERS                |
| 15. | NOMINEES TO SPEAK & VOTING                      |
| 16. | <b>MEETING CLOSED</b>                           |
|     | BBQ LUNCH AND LIGHT REFRESHMENTS WILL BE SERVED |





## APPENDIX A APPLICATION FOR BOARD MEMBERSHIP

### BOARD VACANCIES

#### SEEKING SUITABLY QUALIFIED BOARD MEMBERS

Nairm Marr Djambana has two vacancies for the Board.

#### REQUIREMENTS

- Must have adhere to the BOARD CODE OF CONDUCT
- Must adhere to the Organisational Values
- New board members must be **full members** (meaning have a **Certificate of Aboriginality**)
- Relevant skills and experience
- Must be able to obtain a police check and
- Hold a current working with children certificate
- High integrity, high level of commitment, transparent
- Must be Aboriginal or Torres Strait Islander
- A current member of Nairm Marr Djambana
- Priority is working for the community
- Not dismissed from a previous Board

Application forms can be obtained by calling Nairm Marr Djambana between 9.00am – 3.00pm on 97831521

Applications close by COB Wednesday 24<sup>th</sup> November, 2023

No Proxy's – you must be present at the AGM.

